



Salt Lake & Tooele Employer Committee Seminar  
Sponsored by: Dollar Financial Group, Inc.  
Wednesday, May 16, 2007

## Legal Updates

Presented by: Jonathan K. Driggs, Attorney at Law

**Terminating Employees: Why, When, and How.** Terminating employees is the least pleasant part of any manager's job. To keep a workforce healthy, there are times when it has to be done. The seminar will focus on "real life" situations and practical applications. Will explore how to determine if a legitimate reason exists for termination ("why"), how to determine if the time is right to terminate an employee ("when"), and how to conduct the termination process in order to increase the chance for an amicable resolution ("how").

**DATE:** May 16, 2007  
**TIME:** 11:00 a.m. to 1:15 p.m.  
(Lunch served at 11:30 a.m.; Presentation 11:45 a.m. – 1:15 p.m.)

**LOCATION:** Little America Hotel Ballroom  
500 South Main Street, SLC, UT

**COST:** \$32 per participant – **prepayment required**  
(includes luncheon)

*Reservations and cancellations must be received by noon the Monday before the event.*

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### REGISTRATION AND PREPAYMENT DEADLINE

**May 13, 2007**

Return w/check payable to: DWS, SLTEC, c/o: Misty Barry, 1385 S. State, SLC, UT 84115

To charge by phone using VISA or MasterCard only, call: (801) 468-0245 or (801) 468-0097

E-mail registration information to: [SLTEC@utah.gov](mailto:SLTEC@utah.gov)

Name \_\_\_\_\_ Email \_\_\_\_\_  
Name \_\_\_\_\_ Email \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

The Salt Lake /Tooele Employer Committee (SLTEC) is a public service organization of employers dedicated to enhancing the effectiveness of Workforce Services, **Utah's Job Connection**. For additional information, please visit our website at:

<http://jobs.utah.gov/regions/central/employercommittee.asp>

*Equal Opportunity Employer/Programs*

*Auxiliary aids and services are available upon request to individuals with disabilities by calling (801) 526-9240. Individuals with speech and/or hearing impairments may call Relay Utah by dialing 711.*

*Spanish Relay Utah: 1-888-346-3162*

**[jobs.utah.gov](http://jobs.utah.gov)**

**Utah Department of Workforce Services**